



Regular Meeting of the Board of Directors of the Port of Oswego Authority

Monday, March 20, 2023

4:30 pm Meeting

AGENDA

- 1. Call to Order**
- 2. Motion 03-20-2301: To approve the Minutes of 02-13-2023 meeting (Exhibit A)**
- 3. Administrative Operational Report: (Exhibit B)**
- 4. Administrative Financial Reports: (A) Primary and (B) Subsidiary**
Motion 03-20-2302: To accept February Primary Financial Reports and Subsidiary Financial Reports
 - A. Primary Financial Reports: (Exhibit C-1)**
 - Cash Position**
 - Balance Sheet**
 - Profit & Loss Statement**
 - Marina Profit & Loss Statement**
 - B. Subsidiary Financial Reports: (Exhibit C-2)**
 - Monthly Bills**
 - Accounts Payable**
 - Accounts Receivable**
 - Loan Summary**
 - Schedule of Assets**
 - Sales Report**
- 5. Chairman's Report**
- 6. Committee Reports**
 - a. Executive Committee**
 - b. Audit and Finance Committee**
 - c. Governance Committee**
 - d. Planning and Development Committee**

MISSION STATEMENT

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

7. Old Business

8. New Business

- **Motion 03-20-2303:** Motion to award on-call engineering services to C&S Companies for 2 years with the option of three (3) 1-year extensions (Exhibit D)
- **Motion 03-20-2304:** Motion to approve Harborfest Sponsor Contract (Exhibit E)
- **Motion 03-20-2305:** Motion for negative declaration for RV Park SEQR (Exhibit F)
- **Motion 03-20-2306:** Motion to approve negotiated CSEA wage and benefit rates for fiscal year 2023-2024. There shall be a 6% wage increase in addition to \$0.25 increase per hour for security guard ship rate.

9. Motion 03-20-23 : To move to executive session (if required)

10. Motion 03-20-23 : To resume regular session

11. AD HOC MOTIONS REQUIRED AS A RESULT OF MEETING BUSINESS:

Motion 03-20-23 : To

Motion 03-20-23 : To

12. Motion 03-20-230 : To adjourn the regular monthly meeting

**Next Regular Monthly Board Meeting is scheduled for
April 17, 2023 @ 4:30pm**

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Annual Meeting of the Board of Directors of the Port of Oswego Authority

Monday, March 20, 2023

Immediately following the 4:30pm Regular Monthly Meeting

AGENDA

1. **Call to Order**
2. **Motion AM 2301 - Approval of Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law (Exhibit A)**
3. **Motion AM 2302 - Review and approve the adoption of Guidelines for Awarding of Procurement Contracts Pursuant to Section 2879 of the Public Authorities Law (Exhibit B)**
4. **Motion AM 2303 - Review and approve the Port of Oswego Authority Property Disposition Policy Pursuant to Section 2896 of the Public Authorities Law (Exhibit C)**
5. **Motion AM 2304 – Review and approve the Port of Oswego Authority Investment Policy (with changes) Pursuant to Section 2925 of the Public Authorities Law (Exhibit D)**
5. **Motion AM 2305 - Review and approval of Minority and Women’s Business Enterprise (WMBE) Procurement Strategy (Exhibit E)**
6. **Motion AM 2306 - Review and approve the adoption of Service-Disabled Veteran Owned Business (SDVOB) Goal Plan (Exhibit F)**
7. **Motion AM 2307 - Review and approve the NYS Agencies/Authorities/Commissions Agency Master Goal Plan inclusive of the Port’s Mission Statement and KPIs (Exhibit G)**
9. **Appointments and Elections**
 - **Appointment of Legal Counsel for FY 2023-2024 (Exhibit H)**
 - **Election of Board Officers for FY 2023-2024 (Exhibit I)**
 - **Chairman**
 - **Vice-Chairman**
 - **Secretary/Treasurer**
9. **Adjourn**

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